



TENNESSEE CONSOLIDATED RETIREMENT SYSTEM

502 Deaderick Street
Treasury Department
Nashville, Tennessee 37243-0201
(615) 741-4868

APPLICATION FOR MILITARY SERVICE RETIREMENT CREDIT

If you have served in the Armed Forces of the United States, please complete this application, and we will determine your eligibility for retirement credit. If your military service interrupted your employment with the state or with a participating political subdivision, please have your employer(s) complete Part II of this form.

PART I

I, the undersigned, hereby claim retirement credit for military duty in the armed forces of the United States under the provisions of Tennessee Code Annotated 8-34-605 beginning _____ and ending _____.
I further certify that I am receiving no credit in any other retirement system including, but not limited to, the United States Military Retirement System Federal Civil Service Systems, or any other retirement system for this military service with exception to the National Guard and Reserves. A copy of my military record is enclosed, showing the date of entry to and release from active duty.

Name _____ Social Security Number _____

Address _____ Date of Birth _____
(Street)

(City) (State) (Zip) Work Telephone Number _____

Signature of Member _____ Present Employer _____

State of Tennessee, County of _____

Personally appeared before me the above named _____, who makes oath that he (or she) executed the foregoing instrument.

This _____ day of _____, 20_____.

NOTARY PUBLIC _____ My Commission Expires _____

PART II

This section is to be completed only by those employees whose military service interrupted their employment for the state of Tennessee or a political subdivision of the state participating in the TCRS.

EMPLOYMENT PRIOR TO MILITARY SERVICE

_____ FROM _____ TO _____
Name of Agency or Department Dates of Employment

I certify that the above mentioned employee completed any required probationary period and that \$ _____ per month was the member's last salary prior to his entering military service.

SIGNATURE OF EMPLOYER _____ TITLE _____

EMPLOYMENT FOLLOWING MILITARY SERVICE

_____ FROM _____ TO _____
Name of Agency or Department Dates of Employment

I certify that the above dates of employment are accurate.

SIGNATURE OF EMPLOYER _____ TITLE _____

CREDIT FOR MILITARY SERVICE IN THE TCRS

You may claim retirement credit for active duty military service by completing the attached form and returning it to this office along with a copy of your DD214 form or other official documents certifying your date of entry and date of release from active duty.

A member may establish up to four years retirement credit by meeting certain terms and conditions for military service. Retirement credit will be granted as long as the military service is not creditable in any other retirement system (including the Military Retirement System), and the member received a discharge other than dishonorable. Military service credit may not be used in determining any rights in the Tennessee Consolidated Retirement System prior to a member becoming vested.

The following period of armed conflict service may be established, without cost, by the member:

World War I: April 7, 1917 to Nov. 11, 1918	Korean Conflict: June 27, 1950 to Jan. 31, 1955
World War II: Dec. 7, 1941 to Dec. 31, 1946	Vietnam Era: Feb. 28, 1961 to May 7, 1975

Any other creditable period must be purchased by the member:

Current law as of July 1, 1997, allows establishment of retirement credit for military service under any of the following conditions:

1. Interrupted Military Service by any Member

Any member whose military service interrupted state employment, teaching service or employment with a political subdivision participating in the TCRS may establish retirement credit for service in the Armed Forces of the United States if the member returned to such employment within six (6) months after discharge. Interrupted military may occur any time after the end of the Vietnam Era and the member must make the appropriate retirement contributions in order to establish the credit.

2. Armed Conflict Service

- A. State employees, teachers, and higher education employees may establish credit for military service rendered during a period of armed conflict.
- B. Employees of a participating local government may establish credit for military service rendered during a period of armed conflict if the local government has passed a resolution authorizing such service.

3. Peacetime Military Service between October 15, 1940 and February 28, 1961 may be established on a basis of day for day credit for the first year of active duty and at one-half credit beyond the first year.

- A. State employees, teachers, and higher education employees may establish credit for peacetime military service rendered between October 15, 1940 and February 28, 1961 by making a lump-sum payment. The lump-sum payment is calculated as follows: current monthly salary times ten and one-half percent (10.5%) times months of service credit being established for the first year and current monthly salary times nine percent (9%) times months of service credit being established beyond the first year.
- B. Employees of a participating local government may establish credit if the local government has passed a resolution authorizing such service credit.

When we receive the completed form and necessary documents, we will review the information and notify you of the creditability of your service and any cost involved. If you have any questions concerning military retirement credit please call Member Services at (615) 741-4868.